



County of Los Angeles
CHIEF ADMINISTRATIVE OFFICE

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DAVID E. JANSSEN
Chief Administrative Officer

May 28, 2004

To: Supervisor Don Knabe, Chairman
Supervisor Gloria Molina
Supervisor Yvonne Brathwaite Burke
Supervisor Zev Yaroslavsky
Supervisor Michael D. Antonovich

From: David E. Janssen
Chief Administrative Officer

Board of Supervisors
GLORIA MOLINA
First District

YVONNE B. BURKE
Second District

ZEV YAROSLAVSKY
Third District

DON KNABE
Fourth District

MICHAEL D. ANTONOVICH
Fifth District

TELEVISION PRODUCTION REPORT

On March 23, 2004 the Board directed, on motion of Supervisor Molina, that the Chief Administrative Office inventory County departments to determine their television production capabilities, skills and staffing; do a cost comparison between County departments and outsourcing; and explore the feasibility of utilizing existing County department resources for Board meeting production needs.

We narrowed down to five the departments that have some video production resources (Museum of Art, Child Support Services, Fire, Public Social Services, and Sheriff) and had them respond to a survey regarding staffing, skills and capabilities. We also requested and received a report from Network Television Time, Inc., the current service provider, outlining the number of hours spent on each aspect of broadcasting the Board meeting and providing related services, as well as the type of staff expertise needed for those tasks.

We are presently analyzing that data and expect to report back to the Board within the next 10 days. If you desire additional information, please contact Judy Hammond at (213) 974-1363.

DEJ:GK
JAH:HG

c: Executive Officer, Board of Supervisors
County Counsel